

**Title:** Museum Educator

**Job type:** Part time

**Description:** Museum Educators lead interactive tours of museum exhibits and hands-on activities for school field trips, outreach visits to schools, and adult tours. Programs range in duration from 60 to 90 minutes, with multiple programs occurring on any given day. Training and professional development opportunities are provided. Additional responsibilities include required set-up, clean-up, and preparation of education materials. Hours vary depending on the needs of the groups scheduled and availability. Museum educators primarily work on weekdays. Scheduling can accommodate other work or responsibilities.

**The ideal candidate possesses the following skills and capabilities:**

- Experience working with children or in a customer support role is required, informal experience is welcome i.e. babysitting, family care, volunteer work, etc.
- Experience with other group tours and a background in History are preferred
- Ability to communicate effectively with students and adults of varied ages and backgrounds
- Comfort with public speaking
- Willingness to learn and effectively deliver multiple programs
- Ability to manage groups and schedules
- Willingness to take direction and work in cooperation with other museum educators and staff
- Attendance and timeliness are an important function of this position
- Bilingual in English and Spanish or American Sign Language a plus
- Must be able to stand for long periods of time and lift heavy objects up to 30 pounds

No one candidate will be perfect for this job. We recognize that people come with a wealth of experience and talent beyond just the technical requirements of a job. Diversity of experience and skills combined with passion are a key to professional success. No one ever meets 100% of the qualifications. Please just apply.

**To apply:** Send résumé and cover letter to: [jcelmer@thebmi.org](mailto:jcelmer@thebmi.org). Applications are always welcome, although hiring is done on an as-needed basis.

**Compensation:** \$17/hour