

Title: Public Engagement Manager

Job type: Full time

The Baltimore Museum of Industry seeks an ambitious and creative Public Engagement Manager to join our team and help us continue to realize the vision of our strategic plan and museum mission - to interpret the diverse and significant human stories behind labor and innovation in Baltimore, cultivate a sense of belonging, and to inspire visitors to think critically about the intersection of work and society. Over the past year, our innovative approaches have brought new momentum to the museum's public programming - a critical aspect of museum work. We're looking for someone full of energy and committed to continuing to propel us forward and build on what we have started. You'll join a team focused on bringing more people to the museum and positioning the BMI as the leading discussion platform around the past, present, and future of work in Baltimore.

RESPONSIBILITIES

- **Engagement.** Implement a suite of public engagement activities that amplify current exhibitions and align with the museum's strategic direction. Carry forward the museum's signature Industry Social Club, Liquid Courage and Then and Now programming. Develop additional offerings that explore the region's industrial past and its impact on current and future industry and workers. Participate in museum-wide initiatives related to current and changing exhibitions.
- **Partnerships.** Actively develop and sustain relationships with entities outside the museum to position the BMI as a leading discussion platform around the past, present, and future of work. Partner on exhibition-related community outreach and engagement initiatives.
- **Collaboration.** Provide programmatic insight for other museum departments. Work in collaboration with Marketing, Visitor Engagement, Collections, and Development colleagues to address the needs of museum members, walk-in visitors, donors, and others.
- **Management.** Administer program content and manage logistics including scheduling presenters, running programs, communicating tech and facilities arrangements. Plan and implement program evaluations. Track attendance metrics and develop post-program reports. Strive to increase accessibility for both current and potential audiences.
- **Accountability.** Manage a public engagement budget, tracking expenses and revenue, and work with Finance staff to ensure accurate recording. Adhere to museum policies and procedures. Maintain knowledge of current events related to work, including scholarship, recent publications, and local issues that might affect and inform the museum's program planning.

QUALIFICATIONS

We seek someone who appreciates the role museums can play in service to constituents, community members, audiences, and visitors. The ideal candidate has at least three years of experience developing programs in a museum or similar setting with a proven track record of successful program outcomes and management, including ability to prioritize and meet deadlines and goals. Excellent people skills and a positive, collaborative attitude are essential.

Proficiency in Google Suite and Microsoft Office required; familiarity with Asana, Altru or similar CRM helpful.

COMPENSATION AND SCHEDULE

This position is 40-hours/week with occasional evening and weekend work required. The work days and schedule are flexible with some opportunity for hybrid work within each 40-hour work week.

The salary range for this position is \$55,000 to \$60,000 DOE and benefits include paid holidays, sick time, personal time, health, dental, and vision insurance, a 403(b) plan with an employer match, and free onsite parking.

TO APPLY

Please email a cover letter with responses to the following three prompts and your resume to humanresources@thebmi.org with the subject line "Public Engagement Manager - <your last name>"

- Provide a summary of your experience developing programming. If you do not have prior experience, please share the skills and/or education you possess that are applicable to this position.
- Provide your vision for the role museums can play as a platform for discussion and engagement. Please also describe any experience you have in promoting equity, inclusion, and cultural responsiveness into your work.
- Share one meaningful memory of engagement in a museum or informal setting. What were the elements that made this experience stand out for you? How do you see experiences like this helping to position the museum as an indispensable community resource?

Applications will be reviewed on a rolling basis, with a preference for those applications received before August 8, 2025.

No one candidate will be a perfect match for this job. We recognize that people come with a wealth of experience and talent beyond just the technical requirements of a job. Diversity of experience and skills combined with passion are key to professional success. No one ever meets 100% of the qualifications. Please just apply.

The Baltimore Museum of Industry provides equal opportunity to all applicants for employment. No applicant shall be discriminated against on the basis of race, color, religion, sex (including pregnancy), national origin, age, disability, genetic information, or any other legally protected classification.

Located on the waterfront near Baltimore's Inner Harbor, The Baltimore Museum of Industry (BMI) celebrates Maryland's industrial legacy and shows how innovation fuels ongoing progress. Our exhibitions, educational programs and collections engage visitors in the stories of the people who built Baltimore and those who will shape the region's future. With an ambitious strategic plan in place, museum staff are focused on improving the visitor experience and making the museum a welcoming place of learning and dialogue.